

Corfe Village Hall Committee Meeting Minutes
Thursday 16th July, 7pm

1. Roll Call & Declaration of Conflict of Interest

- a) Attendees (alphabetical): Emma Bowers, Chris Brown, Olivia Budge, Yvonne Cunnington, Nigel Furniss, Keith Gosling, Pip Hollins, Apologies: Rob Hudson.
- b) Declaration of Interest as logged on 'Register of Interest' in Conflict-of-Interest Policy:
 - Chris Brown as Councillor on Corfe Parish Council
 - Keith Gosling as Corfe Community Trust Clerk
 - Rob Hudson as Councillor on Corfe Parish Council
- c) Minutes of last meeting 4th June 2026 were signed by KG + EB (as acting co-chairs).

2. Policies & Governance

- a) Secure Information Store: Google Workplace might offer a low cost / free option for charities.
OVERDUE ACTION: [EB + RH] to explore.
- b) Cttee Members require independent email addresses: **OVERDUE ACTION [NF] to register a village hall separate email address.**

3. Bookings

- a) Chris Brown (absent) updated the committee that private hire bookings continue to be good for July and August, with several private hire parties most weekends. Village Hall has been well used for several community events the past couple months including a church quiz, church supper and the artisan summer market which was very popular.
- b) Pizza 'rota' cover: 7th August – Emma; 4th Sept – Pip; 2nd Oct – Nigel; 6th Nov – Keith.
- c) Info : Pop-Up pub booked for 17th October. More to follow.
- d) Info : no further updates on a possible Silent Disco . More to follow.
- e) Info : there is a new Toddler club that will be trialling location and local interest, set for Thursdays 10 – 11. More to follow.

4. Finances

- a) Keith Gosling updated the committee that the first quarter accounts have been completed. The village hall finances remain in good shape.

5. Hall Investments

- a) Solar.
 - i. **OVERDUE ACTION [PH] Share summary of solar usage. Reset App wifi connection.**
 - ii. **OVERDUE ACTION [PH/RH] Obtain quote for battery and submit grant application.**
- b) Hall Investment (3 year plan)
 - i. **OVERDUE ACTION [NF] Obtain quote for an outside patio permanent structure/cover. Planning will be needed.**

6. Maintenance

- a. **ACTION [NF] fit projector cage for protection**
- b. **ACTION [NF] power cable to be tidied in shed and light fitted**
- c. **OPEN ACTION [NF] benches preservative & plastic feet – Sept / Oct**
- d. **OPEN ACTION [RH + NF] digitisation of old photos – ongoing**
- e. **OPEN ACTION [NF] path / paving slabs connect main patio at a later date.**

- f. Info : Patio door hooks have been repaired again with stronger hooks. NF 14/7/26
- g. Info : repointing of entrance path done for 16/6. Thank you to Jon Gould

7. 100 Club Draw

The draw was made at the Summer Market on 4th July. Congratulations to:

- £60 Roger Oaten
- £45 Rick Bosson
- £30 Jamie Holyday
- £30 David Hake

The next draw will be made in August.

8. AOB

- a) Entry Lock Box Security – code will be changed again on 1st Sept. **ACTION [PH] to change the code [KG & CB] will inform users accordingly with sufficient notice.**
- b) Hall Security - further upgrades are under ongoing review. **ACTION [NF] to propose.**
- c) Parking – proposal for approx 10 additional parking spaces for village hall and church. This subject was also discussed at the Parish Council meeting 15/7/26. Nigel has kindly agreed to coordinate actions. Johnnie Halliday's land agent will liaise. Pre planning enquiry will be submitted for both options to determine plausibility – one location is behind the church, access via Mill Lane & the second location on a strip on the field running parallel to Queens Acre, with access via a track that would come out opposite Newton Court at the village boundary. **ACTION [NF] to submit prelim planning enquiry.**
- d) Table Tennis equipment / grant. **ACTION [OB] speak to J. Harrison for prelim discussion.**
- e) Noticeboard – replacement for outside wall has been ordered. Same design as the one the Parish Council has selected for outside the church.
- f) Hall Storeroom organisation – it was discussed that the storeroom has got a bit messy again and it seems users do not always put thing back in the correct place or 'how they found it'. KG & EB will have another sort out and will also do a 'layout plan' to be kept on the inside door so that users can better put things back in the right place.
- g) Chair 'Stack' Trolley - the option to invest in a new trolley was discussed following an enquiry from a village resident. The hall had one in the past to help move stacks of blue chairs but it was disposed of due to space and lack of use. However, the committee felt it was a health and safety risk because the trolley still requires significant strength to move the chairs and there is risk of collapsing on the user. Instead, the committee will offer support to the various clubs who might need a little extra help setting up / clearing away.
- h) Air Con - due to recent high temps and a few activities cancelled in the hall, the subject of air conditioning in the hall was discussed. The consensus was that air con would go against any environmental policy, prove costly to maintain and also would not be available for grant funding. Instead, the alternative idea of installing a few fans was discussed and it was agreed that one would be purchased and installed in the kitchen as a trial. If successful, then a couple could be installed in the main hall.

9. Next Meeting. Thursday 10th September 7pm