

**CORFE VILLAGE HALL**  
**CONFLICT OF INTEREST POLICY**

**1. PURPOSE**

All members of Corfe Village Hall Management Committee will strive to avoid any conflict of interest between the interests of the Management Committee on the one hand, and personal, professional, and business interests on the other. This includes avoiding actual conflicts of interest as well as the perception of conflicts of interest. The purposes of this policy is to protect the integrity of the Committee's decision-making process, to enable our stakeholders to have confidence in our integrity, and to protect the integrity and reputation of ourselves as volunteers and committee members.

Examples of conflicts of interest include:

- ii. A direct or indirect financial or measurable interest in a matter under discussion;
- iii. A personal interest or conflict of loyalty in a matter under discussion:
- iv. A committee member who serves on other boards or committees that may overlap with Corfe Village Hall

This list of conflicts is not exhaustive. Each trustee is responsible for declaring actual or potential conflicts or the reasonable perception of such conflicts, including those that relate to a spouse, partner, family member or close relative.

This policy is meant to supplement good judgment and management committee members should respect its spirit as well as its wording. To be reviewed annually.

**2. DISCLOSURE**

- i. In the event of such conflict, and upon appointment each committee member will make a full, written disclosure of interests, such as relationships, and posts held, that could potentially result in a conflict of interest. This disclosure will be kept on a Register of Interest and will be updated as appropriate.
- ii. During the course of Committee meetings or activities, committee members will disclose any interests in a transaction or decision where there may be a conflict between the organisations' best interests and the committee member's best interests or a conflict between the best interests of two organisations in which the committee member is involved.
- iii. Any such disclosure and the subsequent actions taken will be noted in the minutes.

Policy Owner: Emma Bowers

Date adopted by the Management Committee: 27<sup>th</sup> February 2025

Version	Author	Date	Comment
d0.1	E. Bowers	15/02/25	Draft to be reviewed by CVHMC
1.0	E. Bowers	27/02/25	Approved CVHMC 27/2/25
1.1	E. Bowers	12/02/26	Reviewed, no changes. Approved CVHMC 12/02/26

**REGISTER OF INTERESTS**

Name of Conflicted Person	Nature of Conflict (Details)	Date Registered
Chris Brown	Councillor Corfe Parish Council	27/02/2025
Keith Gosling	Corfe Community Trust Clerk	27/02/2025