

Minutes – Corfe Village Hall Committee Meeting

Thursday 11th April, 2024, 7pm

Charity 1204930 (old 304526) Newton Lane, Corfe, Taunton, TA3 7AQ

Attendees: Andy Butler, Keith Gosling, Chris Brown, Nigel Furniss, Ruth Pickles, Sue Ford, Emma Bowers. **Apologies:** Rob Smith.

1. Last Meeting Minutes Review

NO ACTION – Any open items carried onto these minutes

2. Village Hall Extension / Planning Application (NF)

One build estimate has been received from Paul Adams. This is £108,000 + VAT, so circa £130,000 in total. There have been delays in getting other estimates but intent is still to get 3 builder estimates ahead of any public meeting. NF confirmed that any Jubilee Funding would equate to a maximum of 10% of required funding and is only offered if other funding options have been exhausted. Given that the initial estimate looks in excess of what monies can be realistically raised a number of key actions were agreed.

ACTION - KG send RP prelim technical info for 2 further builder estimates – Done 12/4

ACTION – NF chase architect for builder quote

ACTION – NF ask architect to quote for detailed written specifications and working drawings

ACTION – CB send KG & AB links for grant options, including Community Levelling Up Fund

ACTION - AB investigate Non-Profit Growth (company) no win no fee funding & grant support

ACTION – AB to investigate whether the VAT could be recoverable for a charity

ACTION - separate meeting will then be held to review quotes and determine next steps (All)

3. Hall Maintenance (NF) ongoing maintenance topics:

- a) Outdoor benches: preservative & plastic feet (when weather improves)
- b) Outside: paint & refresh (summer task)
- c) Outside: damp proof course integrity report – Tony Dewhurst (summer task)
- d) Inside: window latches: to do
- e) Inside: general freshen / repaint: to do (as a group)
- f) Inside: quote to skim walls (on hold - pending decision on extension)
- g) Digitisation of old photos: ongoing

ACTION – ongoing to be managed as required (NF/All) during June / July better months

4. AV Proposal

No further updates since last meeting. Further assessment is intended when time allows.

ACTION – NF & CB obtain 2 further quotes

5. Solar Panels

Will be put on hold until decision on extension is known and what funding is available. There is an option to respect the solar panels to relocate onto flat roof of extension vs. main hall sloped roof.

6. Village Hall Bookings

CB updated the group regarding current bookings. April fairly quiet other than regular society bookings. Upcoming community events that were discussed:

- a) Friday Night Pizza Night / Hall Social – Friday 31st May & Friday 28th June. Possible family / kids sports event organised alongside. More details to follow in KCH WhatsApp and Village Hall notice board.

- b) Pop Up Pub. We will look to organise a repeat of the successful Dryad Inn Pop Up, but it will need to be an event that the village helps more organisation to reduce the strain on the Dryad team. No date set yet.
- c) Corfe Summer Fair – Saturday 27th July. Lesley Brown has volunteered to lead the planning and will be setting up a team shortly. Planning for a small local craft fair & mini farmer's market in the village hall and Queen's Acre field. Additional parking in Halliday field behind church has been requested, awaiting confirmation. More to follow.

7. Corfe Community Café

EB updated the group that café continues to be well supported by the village and also by passersby. The café was recently inspected by Somerset Council Environmental Health Officers and has now received its 5 rating. A great result for the team. There is a great group of volunteers which means staffing rota and baking pool is currently working well. More volunteers are always welcome! Please contact corfecommunitycafe@gmail.com if you are interested in helping out.

8. Finances

KG shared the full year figures which reflect a strong position. Summary will be shared at the Parish Council AGM on May 8th.

ACTION – AB to draft a Chairman's summary report for the AGM.

9. 100 Club Draw

April winners : Clive & Claire Barton (£50), Sharon Yard (£25) and Emma Bowers (£25). Next draw June.

10. Any Other Business (AOB)

i. New Committee Member

Pip Hollins has expressed interest in joining the committee, which is very much welcomed by other committee members. Furthermore, Sue Ford has expressed an interest to resign as a long standing committee member. We want to express our thanks for Sue's involvement and support, and know she will remain closely involved in many aspects.

ii. **Lease Review.** *ACTION : KG follow-up with JH on copy of lease. Copy collected 15/4.*

iii. Charity Application Status

ACTION : AB follow-up on log-on access. Should have access by 13/4.

ACTION : KG look into what is needed/implications changing bank accounts to CIO status

iv. **Gift Aid.** *ACTION : AB to advise if VH needs to register*

v. **Storage.** Improvement options to be explored for pantry and back room store, including investing in new racking. *ACTION : EB to get quotes and revert*

vi. **Replacement First Aid Kit.** Current kit out of date & damaged. Replacement ordered.

11. **Date of Next Meeting** – next meeting on Thursday 13th June at 7pm ; extension review meeting asap

12. **Meeting Closed** by AB