

CORFE VILLAGE HALL

The Hall is available, subject to following conditions, and to the approval of the Bookings Manager or the Hall Management Committee in appropriate cases, for lectures and social functions and similar events. It has modern heating, lighting and kitchen facilities, and is licensed by the Performing Rights Society. An Entertainment Licence has been issued by the Local Authority.

CONDITIONS OF HIRE

The granting of permission for the use of Corfe Village Hall is subject to the following conditions:

The hirer is to ensure that someone over 21 years of age is in charge at all times. Extra supervision will be needed when the majority of those present are children.

The hirer must ensure that the premises are left in a tidy and orderly condition, with the floors swept. All rubbish should be placed in the black plastic bags provided and removed from the premises. If rubbish is not removed, or the kitchen is not left clean and tidy, the Hall reserves the right to charge an extra fee to correct this.

The hirer will be responsible for the cost of any damage to the Hall and its contents. A note of any breakages should be left in the kitchen. When outside caterers are employed, the hirer is responsible for ensuring that the Hall is left in a tidy condition.

The maximum number of persons to be allowed on the premises at any time is limited to 150 and if seated at tables 82. If this is exceeded, the hirer will be in breach of fire regulations and will be liable for any incident.

A booking for a disco will only be accepted where the children are no more than 10 years of age. If the hirer is a resident of Corfe this limit may be extended, subject to discussion with the Bookings Manager.

All functions must cease at midnight unless an extension has been approved by the Bookings Manager.

The hirer is to ensure that the locations of exits and fire extinguishers are known to users. In an emergency please note that the nearest public telephone is at the junction of Newton Lane with the main road. The hirer should read all notices relating to security and safety displayed on the premises.

The Village Hall Committee accepts no responsibility for accidents, loss or damage sustained by those using the premises. A first aid box is available in the kitchen to the left of the window for use in the case of minor accidents. The Village Hall is not licensed for the sale of alcohol, and the hirer must obtain a special Event Licence if alcohol is to be sold for consumption on the premises.

In the interests of safety, smoking is not permitted in the Hall. The children's playground in the Queen's Acre field outside the Hall is available for use of the hirer, but may also be in use by other children not attending the event in the Hall. Please pay attention to the safety notices by the playground. If the field is used by the event, please ensure that it is left tidy and litter free. No dogs are allowed on the field.

Please note that the toys stored in the Hall that belong to the Toddler Group are not available to Hirers, unless they have the permission of the Toddler Group.

There is parking for 11 cars only immediately outside the Hall. Further parking is available across the road in the church car park in Mill Lane. The hirer must ensure that those using the Hall do not obstruct rights of way or park on the private road to Barton Grange. No parking is allowed on the field.